



ECTRI – FEHRL – FERSI Young Researchers Seminar 2017

December 2016

GUIDELINES FOR AUTHORS

1) WRITTEN PAPER

1.1. TYPING

Please prepare your paper in Times New Roman typeface. The body of the text should be prepared as this example in 12 point with 1.25 line spacing. Text should be justified (across whole page width). The margins should be 2.5 cm.

The length of the paper should be 10-15 pages. Pictures and graphics should be included in the 15 pages.

1.2. FIRST PAGE

The first page should include your name, institute and e-mail address on the left top of the page, and the title of the paper centred.

1.3. PRELIMINARY PAGES

A table of contents should appear before the introduction. Please indicate the page numbers.

Chapters should commence on a right-hand, odd numbered, page. The chapter title should be set in bold type in 18 point capitals, using 24 point capitals for initial letters and the chapter number, and ranged left.

1.4. HEADINGS

Main headings should be typed in bold in 15 and 12 point capitals, ranged left. Leave two lines above and one line below main headings.

Subheadings

Subheadings should be typed in bold 12 point upper and lower case, ranged left. Leave two lines above and one line below subheadings.

Sub-subheadings should be typed in italicised 12 point upper and lower case.

The following text should run on after a full stop. Leave one line before sub-subheadings.

1.5. ILLUSTRATIONS AND TABLES

Please include illustrations and tables of good quality in the appropriate place in your text (after you have mentioned them). Any photographs should be in black and white and be inserted directly onto the manuscript in the appropriate place.

Note that you should ensure that illustrations and tables will be legible. All figures and tables should be labelled using an appropriate method:

- the figures: the captions have to be centred and written in italics (e.g.: Figure 1: XXXXX), under the figure.

- the tables: the titles have to be aligned to the left side, normal character (e.g.: Table 1.XXXX), above the table.



1.6. REFERENCES

References should follow the Harvard system. In the text the surname of the author and the year of publication of the reference are given. Two or more references by the same author published in the same year are differentiated by the letters a, b, c etc. For references with more than two authors, text citations should be shortened to the first author followed by et al.

Jones (1965, 1968a, b, 1971b) discovered that . . .

Recent results (Brown and Carter, 1985; Green et al., 1986) indicate that . . .

References should be listed in alphabetical order at the end of the article. References by the same author(s) should be in chronological order. Journal references should include: author's surname and initials; initials and surnames of remaining authors; year of publication in brackets; article title (where provided); abbreviated journal title, volume number and page numbers.

References to books should include: author's surname and initials; initials and surnames of remaining authors; year of publication in brackets; the book title; the name of the publisher and the place of publication. References to multi-author works should include after the date of publication: the chapter title (where provided); 'In:' followed by book title; initials and name(s) of editor(s) in brackets; volume number and pages; the name of the publisher and place of publication.

The references should appear in the following form:

Abell, B. C. (1945). The examination of cell nuclei. *Biochem. J.*, 35, 123-126.

Abell, B. C. (1956). Nucleic acid content of microsomes. *Nature*, 135, 7-9.

Abell, B. C., R. C. Tagg and M. Push (1954). Enzyme catalyzed cellular transaminations. In: *Advances in Enzymology* (A. F. Round, ed.), Vol. 2, pp. 125-247. Academic Press, New York.

Baker, R. C. (1963a). *Microscopic Staining Techniques*. Butterworths, London.

Baker, R. C. (1963b). Methods of preparing thin-section slides. *J. Br. Med. Assoc.*, 34, 184-186.

Charlie, F. H. and M. B. Routh (1966). The chemical determination of toxins. *J. Am. Chem. Soc.*, 66, 267-269.

Dog, P. R. (1958). In: *Chemical Carcinogenesis* (R. W. Brown, ed.), Vol. 1, Chap. 7, pp. 56-98. Chapman & Hall, London.

1.7. FOOTNOTES

Please keep the footnotes to the minimum possible. Try to incorporate the information directly in the text. If footnotes are still used, they should be numbered consecutively throughout the article with superscript Arabic numerals.

2) ORAL PRESENTATION

POWERPOINT PRESENTATION

The oral presentation of the final paper will take place during the allocated session of the Seminar in presence of the tutors, young researchers and members of the Steering Committee.

It should be content-oriented and last 30 minutes in total (including 20 minutes presentation and 10 minutes question/answer). The oral presentation should be based on the final paper and not on the abstract. The presentation language is English.

A PowerPoint template for the oral presentation is provided by the Organizing Committee (click on the [here](#) to download it).

